



OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

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MEMORANDUM TO CLYDE C. COOK
ASSISTANT ADMINISTRATOR FOR SUPPLY SERVICES
VETERANS ADMINISTRATION

FROM: Harold I. Steinberg *Harold I. Steinberg*
Associate Director for Management

SUBJECT: Assistant Secretaries for Management Group

As you are aware, the Veterans Administration is the only independent agency included in the membership of the Assistant Secretaries for Management Group. We wanted to keep the ASMG to a reasonable size to facilitate discussion and work products.

Nevertheless, I feel that the ASMG should be aware of the views and needs of the other independent agencies. I would like the VA to take the lead in achieving this objective. We had this role in mind in including the VA. This leadership role should include:

- ° keeping the independent agencies informed of the ASMG's work;
- ° assuring that the independent agencies have an opportunity to suggest projects to be undertaken by the ASMG; and
- ° obtaining independent agencies' views on ASMG projects and, where appropriate, participation in specific projects.

I have asked Howard Messner, OMB's Assistant Director for Management Improvement and Evaluation, to work with you in developing an approach for VA to use to accomplish the above. I would like you to present a short summary of your plans at the next ASMG meeting.